

Minutes of the Regular Board Meeting
of the Board of Directors of
Apple Valley Foothill County Water District

June 2, 2024

The Board of Directors of the Apple Valley Foothill County Water District met in a regular session and meeting place, 22545 Del Oro Road, Apple Valley, California. The meeting was called to order at 10:00 A.M. BOD President Suzi Smith led the Pledge of Allegiance.

Roll Call: Duane Penfold, Harold Nobles, Scott Drake, Janet Fonseca None
Telephonically: Also General Manager Daniel Smith and Office Secretary Lynn
Present: None
Absent: None
Public Comment: None

[General Manager Report: April 2024 Maintenance Report, Water System/Efficiency Report, Consumer Confidence Report](#)

1) April 2024 Maintenance Report: All the water samples tested were absent for contamination. One new water service was installed by Kelley's Construction. The maintenance staff did not replace any customer water meters. Maintenance staff hand-delivered the yellow door hangers, notifying those customers that payment had not been received by the district office in the prior month. All accounts over 60 days past due contacted the office to arrange payment. The GM informed the board of directors of a water leak on the district side of the water meter and that Kelley's Construction replaced the entire water service line, as numerous leaks have been on this water line over the past several months. The continued costs associated with repairs necessitated savings to the water district by replacing the water service line. The monthly drought report was submitted through the SAFER clearinghouse. The annual Consumer Confidence Report was completed, a testament to our commitment to transparency. Once approved by the state regulator, the report would be printed, folded, stuffed into envelopes, stamped, and mailed to all property owners and occupants that have property within the district boundaries. The public hearing notice would also be included in the mailer.

2) Water System Production/Efficiency Report: The GM informed the board of directors that for April 2024, 5.9-acre feet of water were produced, and 5.1-acre feet were sold, resulting in an impressive efficiency of 86.77%. The total non-revenue water (water loss) is 1.3-acre feet, a figure that reflects the district's efficient water management.

[Discussion/Information: account delinquency, water-rate study, 2024 Election Filing Deadline, Standby Assessment 2024-25](#)

- 1) Delinquency Report:** The GM informed the board of directors that for April 2024, the office administered thirteen (13) delinquent yellow door tag notices and three red shut-off door hanger notices.
- 2) Rural Community Assistance Corporation (RCAC):** The GM informed the board of directors that there were no updates.
- 3) 2024 Election Filing Deadline:** The GM informed the board of directors that President Smith and Vice-President Penfold must file candidacy paperwork at the San Bernardino County ROV office for the 2024 election year. The filing period opens on July 15 and closes on August 9th.
- 4) Standby Assessment 2024-25 Preliminary Submittal Deadlines:** The GM informed the board of directors that the preliminary submittals will be completed and emailed to the San Bernardino County office by the July 1, 2024, deadline.

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- 5) **Delinquency Report:** The GM informed the board of directors that for April 2024, the office administered thirteen (13) delinquent yellow door tag notices and three red shut-off door hanger notices.
- 6) **Rural Community Assistance Corporation (RCAC):** The GM informed the board of directors that there were no updates.
- 7) **2024 Election Filing Deadline:** The GM informed the board of directors that President Smith and Vice-President Penfold must file candidacy paperwork at the San Bernardino County ROV office for the 2024 election year. The filing period opens on July 15 and closes on August 9th.
- 8) **Standby Assessment 2024-25 Preliminary Submittal Deadlines:** The GM informed the board of directors that the preliminary submittals will be completed and emailed to the San Bernardino County office by the July 1, 2024, deadline.

Consent List: [April 23, 2024, Meeting Minutes and bills to pay May 2024 bills to pay](#)

- 1) Vice-President Penfold motioned to approve the consent list as presented. Seconded by President Smith.

Discussion/ Action Items: [April 2024 Financial Report and Expenses for April 2024](#)

- 1) By motion of President Smith to approve the April 2024 Financial Report. Second by Director Drake.
- 2) By motion of the Vice-President Penfold to approve the April Expenses. Second by President Smith.

New Business:

None

Directors Comments:

None

Adjournment:

As there is no further business to discuss, the May 28, 2024, meeting will be adjourned at 11:30 A.M.

Daniel B. Smith, General Manager

Approved:

Suzi Smith, President of the Board of Directors